

## OPEN MINUTES

### THE HISTORIC BUILDINGS COMMITTEE

Held on Thursday 23<sup>rd</sup> April 2009 at 8.30am in the Liberation Room, Secretariat.

**These minutes are draft minutes until confirmed by resolution at the next meeting of this Committee**

**Present:** The Honourable R Cockwell Chair  
Ms J Cameron JC  
Mrs G Steen GS  
Mr A Payne EPO  
Mr N Stephens BA  
Ms D Hoy DH

**Secretary:** Mrs F Wallace-Nannig Secretary

**Absent:** Mr G Cheek

**Public and Press: 0**

Chair requested that an urgent item be added to the agenda in Part II. It is an urgent item as it relates to funding which needs to be used prior to the end of the financial year. Members agreed.

#### **1 Apologies for Absence**

Members noted that apologies had been received from Mr Terence Jaffray.

#### **2 Confirmation of minutes of the meeting held on 26<sup>th</sup> February 2009**

JC noted that the item that was labelled as 4.2 should have been labelled as 4.6.

#### **3 Declarations of interest**

GS declared an interest in item 4.3.

#### **4 Matters arising of the meeting held on 26<sup>th</sup> February 2009**

**4.1** Future arrangements for HBC administrative work (Page 1, Item 4.1) – Chair advised that he had made little progress on this matter and that he had read the Terms of Reference for the Committee but that these had not been helpful. It was confirmed that the HBC is a sub-committee of the Planning & Building Committee. Members agreed that the workload was too much for one person and JC added that she felt that she was unable to give the required attention to certain issues. **Chair/Sec**

Chair informed members that Councillors had suggested handing the workload to the Museum and National Trust but Chair was reluctant to do this as the Trust do not have the time or the required knowledge to handle such matters. He suggested that, as at the last meeting, members take responsibility for specific items of work and report back on progress. DH responded stating that this is what members should be doing and it is what being a member is about. Members agreed that a treasurer is still needed in order to keep the budget in check. JC added that a problem with this system is that the public do not know who to approach to discuss matters. Chair suggested that the Environmental Planning Department could field such inquiries, directing the members of the public to the appropriate member. AP agreed to this suggestion.

In terms of discretion, JC suggested that members supervising individual projects needed to know how much discretion they have in terms of allocating funds. She and GS recalled that approximately 10 years ago it was agreed that members could approve discretionary funding up to £100 per project without consulting the committee, in order not to delay progress of works over small items. Members agreed that this was appropriate and confirmed that project proposals would still have had to come before the Committee to be approved in principle prior to any funds being allocated. AP added that where there has been a discretionary allocation of funds, the treasurer must be advised.

JC expressed her concern that in the past, when this system has operated, it worked fine until members left the Committee. When this happened the workload that they had had, would revert back to JC resulting in a huge workload. JC advised that she was happy to act in a supporting capacity, carrying out research and providing information.

It was agreed that the matter would be discussed further with the Secretary and Chair of the Planning & Building Committee. There is also a need to discuss funding.

**4.2** Stone Cottage, Goose Green (Page 1, Item 4.3) – Sec advised that the re-roofing works had been done and an invoice received. The invoice has been paid in full by Mr & Mrs Hobman, who shall be reimbursed 50% of the cost from the Historic Buildings Committee Budget.

**Sec**

JC advised that she has authorised a discretionary expenditure in relation to materials for the works. GS added that there is still some work to be done on the chimney and queried who the bill should be sent to. Members confirmed

that the bill for the chimney works will be paid from the Chimney Project funds and thus the bill should be sent directly to the HBC Secretary. DH expressed her concern that the funds allocated for this project may not be spent prior to the end of the financial year. It was agreed that the Treasury should be contacted to request a “carry-over”.

- 4.3** Jubilee Villas (Page 2, Item 4.4) – Chair has obtained a quote from a contractor who, without being able to actually go onto the roof to look at the chimney, have provided a ballpark figure for the works. He added that the works will not be able to be carried out until the spring. The contractor also requested that the HBC arrange the provision of scaffolding. JC suggested that the contractors may wish to speak to Mr Brian Collins about the chimney as he did the works on the most recently redone chimney. **Chair**
- 4.4** Police Cottage Wash Houses (Page 2, Item 4.5) – DH advised that the wash houses had been scraped and some under coat applied but that this had not yet been completed. The contractor does not envisage finishing these works before the spring. However, DH has asked PWD staff to finish the undercoating to all the buildings as soon as possible so that they do not over-winter unprotected. **DH**
- 4.5** Cape Meredith Light (Page 2, Item 4.6) – DH has spoken with another contractor who is happy to provide an estimate. However, the works will not be done until the spring. DH is to check with Pam Berntsen whether she is happy to provide accommodation for the contractor’s group. **DH**
- 4.6** 12/09/PB Erection of dwelling at 1 Brisbane Road, Stanley for Mr R Macaskill – EPO informed members that he had advised the Planning & Building Committee of the comments made in regard to the proposed colour of the finishes. The P&BC were unsympathetic to the view that traditional colours should be used as the main building on the property has brown cladding as does the neighbouring dwelling. However, the planning permission was granted with the condition that the mobile home be removed so there will be an effort to tidy the area.
- 4.7** 13/09/PB Erection of dwelling at 1 Moody Street, Stanley for Mr T Morris - EPO informed members that he had advised the Planning & Building Committee of the comments made in regard to the proposed colour of the finishes. The P&BC were unsympathetic to the view that traditional colours should be used as the neighbouring dwelling is a Brewster house and thus is not clad in traditional style.

## **5 Planning & Building Applications**

- 5.1** 25/09/PB Single storey extension at 10 Snake Hill, Stanley for Mr W Clement – Members reviewed this application and were advised by the EPO that there is a 1973 Stanley Cemetery Ordinance prohibiting development within 100 feet of the cemetery boundary. Members took the view that there was one other house of new design in the area and thus, this single storey extension would not have any significant adverse impact. **EPO**
- 5.2** 29/09/PB Change of use from offices to residential at BAS Offices, Marmont Row, Ross Road, Stanley for FIC Ltd – Members were advised that it is intended to leave the flat roof on the porch entrance to dwelling H5. There was some debate whether this was the desired approach but it was eventually agreed to go with retaining it. The architect also proposed to put in brick paving for the parking area to the front of the house but members were against this suggestion as it is not in keeping with the traditional styles that have been maintained so far in the renovations. It was agreed that a preferred material would be concrete or tarmac. **EPO**
- 5.3** 33/09/PB Erection of garden room at 4 Drury Street, Stanley for Mr J Birmingham – EPO advised that this application for planning permission will be discussed at the June meeting of the Planning & Building Committee. It involves the construction of a 30sqm garden room to the rear of the dwelling. BA advised that there was an issue in regard to unprotected areas which will mean the use of cement fibre board cladding. Members were happy with this. Members did express some concern over the ultimate use of this building, recognising it has potential to be used as a dwelling. EPO reminded members that, if this were to be the case, the planning permission (if granted) would have the condition that the applicant would have to provide 4 parking spaces (two for the existing dwelling, two for the new) which in this area of Stanley is usually a problematic (and discouraging) requirement. **EPO**

## **6 Date of Next Meeting**

**All**

The date of the next meeting is Thursday 11 June 2009 at 9.00am in the Liberation Room, Secretariat.

## **7 Exclusion of Press and Public**

The Committee resolved to exclude the press and public on the grounds that the items to be considered were exempt

within the terms of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000.

## PART II

### 8 Confirmation of the exempt minutes of the meeting held on 26<sup>th</sup> February 2009

The exempt minutes of the meeting held on 26<sup>th</sup> February 2009 were confirmed with no amendments.

### 9 Matters arising from exempt minutes of the meeting held on 26<sup>th</sup> February 2009

- 9.1 Historic Buildings Committee Funds (Urgent Item) – JC advised that there was a sum of money in the budget unallocated. A majority of the budget is allocated and several items are carry-overs from the last financial year. JC is to produce a list of projects which have yet to draw down the allocated funds. This will then need to be submitted to the Treasury to justify any carry over request.

JC/Sec

Quotes have been received for works at Pioneer Row and it was agreed that the owner would pay for the works in the first instance and HBC would reimburse 50% of the cost. However, there would have to be agreement between the owner and HBC as to which quote would be accepted.

In regard to West Point Island, DH advised that she had been unable to progress this matter. JC commented that it was unlikely that the money allocated for this project would be spent in this financial year..

*(Not for publication by virtue of Paragraph 8 of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000 as it discusses the financial matters of the Committee)*

- 9.2 Refurbishment of Lighthouse (Item 9.1) – JC advised that none of the HBC budget had to be used for this project as Stanley Services had been very supportive of the project.

*(Not for publication by virtue of Paragraph 8 of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000 as it discusses matters relating to funding)*

- 9.3 Refurbishment of Stone Cottage, Goose Green (Item 10) – JC advised of the amount of the discretionary expenditure she had mentioned in Part 1 of the meeting.

*(Not for publication by virtue of Paragraph 8 of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000 as it discusses matters relating to funding)*

- 9.4 Keppel Island Report (Item 11) – Chair advised that he had discussed the matter with the Attorney General but had not yet had a response to his query. Chair suggested that the next step might be for him to contact the owner to enquire as to his intentions for the island's buildings. Members agreed.

**Chair/Sec**

*(Not for publication by virtue of Paragraph 7 of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000 as it discusses the business affairs of a particular person)*

10. **Tabernacle**

**BA**

**Urgent Item**

DH advised that she had spoken to the Trustees who advised her that they intended to order windows from their original supplier, despite the cost, and that they would still require financial assistance (to the sum agreed previously) from HBC.

JC queried whether any drawings of the new windows that were to be supplied had been provided. DH advised that they had not. It was agreed that the Committee would need to see these drawings and technical details prior to providing any funding. EPO added that this information is also required to determine whether Planning Permission is required. BA is to contact the Trustees to request this information, as the HBC technical adviser.

*(Not for publication by virtue of Paragraph 8 of Part 1 of Schedule 2 of the Committees (Access to Information) Ordinance 2000 as it discusses matters relating to funding)*

***The meeting closed at 0935 hrs***

**Confirmed this**

**day of**

**XXX**

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**Chairperson**